

OUR LADY OF LOURDES CATHOLIC CHURCH

Authorization/Change Form for Electronic Contributions

Name:	Envelope #:	
Address:	Phone:	
City:	State:	Zip code:

Start/Change Date: _____ **End Date:** _____

New Authorization
 Change Contribution Amount
 Discontinue Electronic Contribution
 Change Financial Institution
 Change Contribution Date

Fund	Amount	Frequency (circle)		Transfer Date
Sunday Giving	\$ _____	Weekly Semi-Monthly	Monthly Quarterly Annually	<input type="checkbox"/> 1 st <input type="checkbox"/> 15 th (Semi-monthly will transfer on both 1 st and 15 th)
Jubilee Fund	\$ _____	Weekly Semi-Monthly	Monthly Quarterly Annually	<input type="checkbox"/> 1 st <input type="checkbox"/> 15 th (Semi-monthly will transfer on both 1 st and 15 th)
Christmas	\$ _____	Annually		Transfers on December 1 st
Easter	\$ _____	Annually		Transfers on April 1st
Restore/Protect Our Precious Jewel	\$ _____	Weekly Semi-Monthly	Monthly Quarterly Annually	<input type="checkbox"/> 1 st <input type="checkbox"/> 15 th (Semi-monthly will transfer on both 1 st and 15 th)
Tijuana Mission	\$ _____	Weekly Semi-Monthly	Monthly Quarterly Annually	<input type="checkbox"/> 1 st <input type="checkbox"/> 15 th (Semi-monthly will transfer on both 1 st and 15 th)
Vespers at Lourdes	\$ _____	Weekly Semi-Monthly	Monthly Quarterly Annually	<input type="checkbox"/> 1 st <input type="checkbox"/> 15 th (Semi-monthly will transfer on both 1 st and 15 th)
Feed the Hungry	\$ _____	Weekly Semi-Monthly	Monthly Quarterly Annually	<input type="checkbox"/> 1 st <input type="checkbox"/> 15 th (Semi-monthly will transfer on both 1 st and 15 th)

Please take my contribution directly from the account specified:

Checking Account *(Please attach a voided check)*
 Savings Account *(Please attach savings deposit slip)*

Bank Routing Number _____ (The 9 digit number between the I: symbols)	Account Number: _____
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I authorize Our Lady of Lourdes Catholic Church and Vanco Services LLC to process debit entries to my account. I have attached a voided check or savings deposit slip. This authority will remain in effect until I give reasonable notification to terminate this authorization.

Authorized signature on account: _____ Date: _____

Direct Answers to Questions About Electronic Contribution

Q. What is Electronic Contribution?

A. Electronic Contribution is an automatic transfer program which allows you to make contributions to your Church without writing checks.

Q. What are the advantages of Electronic Contribution?

A. It saves you time! It simplifies your life. You also help the Church to stabilize their budget and save money.

Q. How is my Electronic Contribution automatically deducted from my account?

A. Once you authorize the transfer, your specified contribution is electronically transferred directly from your checking or savings account into the church's account.

Q. When will my contribution be deducted from my account?

A. Your contribution will be deducted on the dates you specify.

Q. If I don't write checks, how do I keep my checkbook balance straight?

A. Since your contribution is made at a per-established time, you simply record it into your check register at the appropriate date.

Q. Without a canceled check, how can I prove I made my contribution?

A. Your bank statement gives you an itemized list of electronic transfers. It is your proof of contribution.

Q. Is electronic contribution risky?

A. Electronic contribution is less risky than check contribution. It can't be lost, stolen or destroyed in the mail and has an extremely high rate of accuracy.

Q. What if I change bank accounts?

A. Our Lady of Lourdes will provide you with a new authorization form to complete at any time you need to change your bank.

Q. How much does Electronic Contribution cost?

A. It costs you nothing and saves you time.

Q. What if I try it and don't like it?

A. You can cancel your authorization of your electronic contribution at any time by notifying Our Lady of Lourdes in writing.

Q. How do I sign up for Electronic Contribution?

A. Complete and sign the authorization form and return it with your pledge card to the church office along with a canceled check or a savings deposit slip.